

Plattsburgh State Association Board of Elections

Election Day: Tuesday, November 10, 2009

Election Rules

Any person or persons seeking position as Student Association Officer must adhere to the following:

1. A petition will be required in order to be eligible as a candidate for Student association Government Offices
2. All candidates must be students who have paid the mandatory Student Association Activity Fee
- 3. All candidates must be able to serve a full term, January 1, 2010 through December 31, 2010**
4. The following shall be students who have completed at least 27 academic hours at the time of their candidacy and who have completed at least one semester of credit work at the campus:
members of the Executives Council and Justices of the Student Court of Appeals
5. The candidate must pick up his/her own petition.
6. In the event the candidate is a currently enrolled Plattsburgh State Student who is studying or interning at another site, a sponsor can pick up a petition on behalf of the said candidate, obtain necessary signatures and complete and return any necessary paperwork by the posted deadlines.
7. All students signing petitions must be members of the Student Association who have paid the mandatory Student Association Activity Fee and must provide their User Code.
8. Twenty-five signatures shall be required on the petition for every position except Student Association President, which shall require fifty (50) signatures. **It is recommended that you obtain more than required signatures, since any signature by a non-SA member will be invalid.**
9. Petitions must be turned in at the Student Association Office by 4.30pm. Wednesday, October 21, 2009. Each candidate must turn in his/her own petition, (*exception is for candidate studying at another site—see #6,*) at the Student Association during office hours: Monday-Friday, 8:30 a.m. – 12:00pm. And 1:00 p.m. – 4:30 p.m. **None will be accepted between 12:00 p.m. and 1:00 p.m. or after 4:30 p.m.**
- 10. The Financial Statement must be filled out and returned by the due date, or the candidate may be disqualified from the election.**
11. A student may take out a number of petitions at one time, but only one petition may be filled at one time.
12. If a candidate wishes to change his/her candidacy from one office to another, he/she must request in writing to the S.A. office that the previously filed petition be withdrawn and destroyed before another petition can be filed. A petition signed for one position cannot be changed to another position.

13. Candidates will be placed on the ballot according to the date and time their petition is submitted.
14. Any candidate who submits a petition for office in compliance with all guidelines may have their name withdrawn from the ballot by submitting a written letter to the Chairperson of the Board of Elections at the S.A. office before noon on Monday, November 9.
15. No campaign materials of any kind are to be displayed until candidacy is declared official by the Board of Elections. Candidacy will not be declared official until 8.00 a.m. Friday, October 23, 2009.
16. Posters displayed in the Angell Center must be approved by approved by the Angell Center Supervisor, and must comply with Angell Center Guidelines for Signs and Posters.
17. Each candidate will be responsible for the conduct of his/her own campaign. Anything that happens with regard to their campaign is the responsibility of the candidate.
18. The election will take place Tuesday, November 10, 2009. Voting will be done electronically at <http://evote.plattsburgh.edu> Voting begins at 8 a.m. and will last until 7 p.m.
19. Any and all problems incurred in the election process should be brought to the attention of the Board of Elections, in writing, within 24 hours of the close of the election.
20. The advisor of the Board of Elections shall be present with the Chairperson of the Board of Elections at the close of the election to obtain and certify the results.
21. Results will be posted at the Angell College Center Information Desk and will be announced on WQKE and Cardinal Points as soon as they are available.

Financial Statements

1. Each candidate must fill out a campaign expenditure form and return it to the Student Association office by 4:30 p.m. Monday, November 9, 2009. The ceiling for the campaign shall be \$100.
2. **Even if the candidate has not had any campaign expenditures, the form should be filled out and returned to the S.A. Office by the designated date and time or they may be disqualified at the discretion of the Board of Elections.**
3. All campaign materials including gifts and donations from the candidate or any outside source, must be valued at fair market value and be stated on the expenditure form.
4. Candidates may run ad in the Cardinal Points, but their total expenditures must not exceed the ceiling total of \$100. The ad must not appear before the official list of candidates is posted at 8 a.m. Friday, October 23, 2009.
5. Any expenditure from sources other than the candidate must be accompanied by specific documents supporting expenditure. For example, receipts to prove that expenditures do not exceed \$100.
6. Alcoholic beverages cannot be considered campaign expenditures. Campaign parties will be considered illegal.
7. Student Association funds may not be utilized for individual campaigning.
8. **TOTAL CAMPAIGN EXPENDITURES MAY NOT EXCEED \$100**

VIOLATIONS

Any violations of the election rules or financial statement guidelines must be reported to the Election Board in writing. The Board of Elections will review the written statements and decide whether a hearing is necessary. In the event of a hearing, all parties involved will be given opportunity to speak.

Any candidate found guilty of a violation of the election rules, or of unfair practices, may be subject to removal from the election, or any other punishment that the Board of Election deems necessary.

The Board of Elections shall have the final decision.

Questions regarding these rules should be addressed to the Chairperson of the Board of Elections, who may be reached through the Student Association Office.

-Vanessa Assis
Chairperson, Board of Elections